

# Antingham

## Ordinary Parish Council Meeting

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Raynham House, 10 New Road, North Walsham, Norfolk, NR28 9df

### Minutes of the Antingham Ordinary Parish Council Meeting

Held on Tuesday 5<sup>th</sup> August 2025 @ 7.30pm @ Antingham Village Hall

**Present:** Steve Love (Vice Chair), Graham Pinner, Stuart Paramor and James Tulley  
**Others:** Ed Maxfield - NCC

**As James Bumphrey had sent his apologies -  
Steve Love Chaired the meeting.**

1. **To consider apologies for absence - To note and approve apologies received by the Clerk prior to the meeting**  
James Bumphrey - personal - accepted by the Council.
2. **To receive declarations of pecuniary interests and dispensations - interests in Agenda items and individual dispensations. To receive from the Clerk whole council dispensation or individual(s)**  
No dispensations had been received or given.
3. **To approve the Annual Parish Council Minutes 13<sup>th</sup> May 2025**  
These had been circulated and it was resolved that they be signed by the Chair.
4. **To confirm receipt of the Annual Parish Minutes 13<sup>th</sup> May 2025**  
These had been circulated to Members and confirmed as received and would be signed in May 2026.
5. **Resolution to adjourn the meeting for public participation - NNDC and County Councillor Reports (10 minutes allowance)**

Ed Maxfield, NCC spoke about the Community Funding and how it worked. Discussion took place on the new system for collection of Highways signage. There was signage near to the railway line which needed to be removed. The provision of a bus shelter was discussed however, it was considered that at the present time there was nowhere it could be placed.

### 6. To review and consider Planning

25/1363	Winridge, Elderton Lane	Change of use dwelling to childcare facility (Class E/F) retrospective	No comment
25/0982	5 Church Close	Single storey side ext	Approved
25/1608	Hillbrow	Dem of rear sunroom erection of single storey rear ext/inst of side balcony with external access staircase revised plans 24/1241	No comment

**7. To consider and review correspondence**

Ed Maxfield - Highways performance press releases	Circulated
Westcotec - SAM3 information	Circulated
NCC - White Gates scheme layout	Circulated

**8. Matters Arising and Monthly updates and for information only:**

8.1 **Antingham Village Sign** - completed and installed  
It was noted that the “Antingham” wording had deteriorated.  
A Councillor would investigate and repaint as required.

8.2 **Anglian Water First Time Sewerage Scheme - 2025-2030**  
A Councillor would chase this again with Anglian Water.

8.3 **Review of SAM2 - figures**  
These had not been downloaded for analysis.

8.4 **A149 - 50mph speed limit review - reduction of speed/**  
**To include the public bus route/service which children utilise**  
**when travelling to school. SLOW signs to be repainted.**  
This matter was being investigated by the District Councillor.

**9. To authorise the circulated scheme signage from NCC - Village White Gates (funds forwarded of £1,694.32)**

Members reviewed the scheme and it was resolved that it be authorised.  
Clerk to inform NCC. EP

**10. To consider Financial Matters**

10.1 **To receive bank reconciliation and note receipts and review reserves**  
The Clerk detailed the bank reconciliation and Council noted receipts and reviewed reserves.

10.2 **To agree payment schedule and approve payments**

Countrystyle	75.00
Phil Hayward - grass cutting	30.00
Stuart Clark (Secret Gardens)	216.00
NNDC (bin emptying)	74.10
HMRC	60.00
Elaine Pugh - Clerk	374.96

Payments made external of meeting	
Signs of The Times - village sign	1,772.40
Service Charge - June	6.00
Service Charge – May	6.00

**Council resolved to pay enbloc**

*The Clerk informed that a payment for Recycling of £590.66 had been received into Barclays - a cheque was duly signed and would be paid into the Unity Bank Account. NCC to be informed of change of Bank.*

10.3 **To receive expenditure to date against budget**  
The expenditure to date was reviewed against budget and noted.

10.4 **To consider application to the NCC Parish Partnership Scheme - for 2026-2027**  
Council resolved not to apply to the NCC PP Scheme-2026/2027.

**11. To Receive Reports from Councillors and items for the next Agenda**

Provision of a replacement notice board. Agenda

A149 - entrance to Southrepps Road - the Apron needs replacement white lines where it has been resurfaced. EM

**Graham Pinner - The village hall** and the Cat unit now had separate electricity meters. The cladding cost £27k of which £10k had been obtained from the NNWindfarm Trust - it was hoped that they would accept another application for the kitchen project. Accounts had been placed onto the Charity Commission's website and the Governing rules had also been updated. A H&S checklist had been organised and PAT testing would be completed. The County Broadband supplied was extremely good. Discussion took place with regard to a sign for the hall prior to the junction and Ed would investigate this.

**James Tolley - St Mary's Church** was included in the Church Tour and there was an exhibition about bats of which there are 3 species. October is Harvest festival, November - Remembrance and December will be Carols on the Sunday prior to Christmas.

12. **To confirm date of the next Meeting**  
**Antingham Ordinary Parish Meeting**  
**Tuesday 11<sup>th</sup> November 2025 - Antingham Village Hall @ 7.30pm**

13. **To resolve under the public bodies (Admission to Meetings Act 1960) to exclude members of the public for the purpose of confidential items:**

14. **To consider and review staff salary and ancillary payments**  
The Council reviewed the staff salary and a letter would be forwarded to the Clerk.

There being no further business the meeting concluded at 8.15pm