

ANTINGHAM ANNUAL PARISH MEETING

MINUTES OF THE ANTINGHAM ANNUAL PARISH MEETING
HELD ON TUESDAY 12TH MAY 2026 COMMENCING AT 7.30PM
@ ANTINGHAM VILLAGE HALL

CHAIR – OF MEETING – JAMES BUMPHREY - CLERK - ELAINE PUGH
MEMBERS OF THE PARISH – 5

1. Chairman’s Review/Report for 2025-2026

James Bumphrey updated all present on the achievements during the year. This included the new village signs, additional white village entrance gates, transfer of bank account to new provider, co-option of 2 new members. The Council continually chases Highways to complete tasks for maintenance. The Council along with Peter Neatherway our District Council endeavoured to source a location for a bus shelter however, this was a straight “no” due to the area suggested. We lobbied Highways to continue the 50mph speed reduction through Antingham along the A149 so that the speed could be maintained along the complete A149 along the Cromer Road however, this was a “no”. The road does not meet the criteria despite there being difficult turnings off and onto the A149. We did manage to secure directional signage to the Village Hall from the A149. The continuous chasing and reminding of Anglian Water to install mains drainage continues and this will be monitored and Anglian Water will be reminded.

We would like to extend our thanks to Graham Pinner who resigned in February 2026. Graham has been a great support as a Parish Councillor to the Council and we hope that he can enjoy some rest.

2. To Approve Annual Parish Meeting Minutes Tuesday 13th May 2025

These had been circulated and it was resolved that they be signed by the Chair.

3. To receive Annual Reports from Local Organisations

A verbal report was given on the Village Hall which over the past year had completed the cladding to the external structure of the hall, new heaters and smoke alarms. The hall committee are investigating the possibility of solar panels. Reserves held were good and the committee are always fund raising to ensure that the hall remains viable and open for the community.

4. Floor open to Parishioners

Questions relating to the Defibrillator and Sam were raised and this would be resolved by the Clerk.

There being no further business the meeting was closed at 19.45.

CHAIR

MAY 2026

ANTINGHAM

ANNUAL PARISH COUNCIL MEETING

☎ 01692 402998 – CLERK TO COUNCIL – CLERK.ANTINGHAMPARISHCOUNCIL.GOV.UK
RAYNHAM HOUSE, 10 NEW ROAD, NORTH WALSHAM, NORFOLK, NR28 9DF

MINUTES OF THE ANTINGHAM ANNUAL PARISH COUNCIL MEETING

FOLLOWING THE ANNUAL PARISH MEETING

HELD ON TUESDAY 12TH MAY 2026 AT ANTINGHAM VILLAGE HALL

PRESENT: James Bumphrey (Chair), Tom Heritage, Terry Seager,
Stuart Paramor and James Tulley

OTHERS: Peter Neatherway - NNDC (partial attendance)

- 1. To Elect a Chair for 2026-2027 and receive declaration of acceptance of office**
James Bumphrey informed that he would not be standing as Chair. Council resolved to elect Terry Seager as Chair. Declaration of acceptance of office would be signed.
- 2. To appoint a Vice-Chair for 2026-2027 and receive declaration of acceptance of office**
Council resolved to elect Tom Heritage as Vice Chair. Declaration of acceptance of office would be signed.
- 3. To consider apologies for absence - To note and approve apologies received by the Clerk prior to the meeting**
Steve Love - no apologies had been received prior to the meeting.
- 4. To receive declarations of pecuniary interests and dispensations - interests in Agenda items and individual dispensations. To receive from the Clerk whole council dispensation or individual(s)**
No interests or dispensations were requested or authorised.
- 5. To approve Ordinary Parish Council Minutes 10th February 2026**
The minutes had been circulated, and it was resolved that they be signed by the Chair.
- 6. Resolution to adjourn the meeting for public participation - NNDC and CC Reports (10 minutes allowance)**
It was resolved that as there were no members of the public in attendance that this Agenda item be deferred as required.
- 7. To review and consider Planning if received**
There was no new planning to consider.

- 8. Matters Arising and Monthly updates and for information only:**
- 8.1 Bus shelter provision** - Highways and Peter Neatherway had attended to complete a site visit. It was deemed that the location was not suitable and Highways would not be taking this request forward or reviewing it.
 - 8.2 Anglian Water First Time Sewerage Scheme**
There was no update on this matter however, the Chair would liaise with Steve Love and endeavour to take this forward.
 - 8.3 SAM2** - the figures had not been downloaded and this would be addressed with a new member being allocated this responsibility.
 - 8.4 White Village entrance gate** - Antingham signage being installed by Highways - this was due to be installed over the next few months.
 - 8.5 Repainting of “Antingham” on Village sign and noticeboard refurbishment**
It was agreed that the Clerk should source a contractor to complete this work. EP
 - 8.6 A149 entrance to Southrepps Road** - Apron and white road lines
This work had still not been completed to a satisfactory standard - the Clerk would write to Highways with photographs for their consideration. EP
 - 8.7 Councillor Training**
The Chair asked to attend training - the Clerk would arrange. EP

9 To consider and review correspondence

Resignation of Graham Pinner - acknowledged - NNDC informed	Advertised
LGR - outcome of 3 Unitary Authorities	Circulated
Callum Ringer - NCC - update on NCC	Discussed

10. To consider Financial Matters

10.1 To receive bank reconciliation and note receipts and review reserves

The Clerk highlighted the bank reconciliation, and it was duly signed.

10.2 To agree payment schedule and approve payments

PAYEE	AMOUNT
CAS - Insurance	698.33
Antingham Village Hall	40.00
Clerk	455.56
HMRC	85.00
Internal Auditor	55.00
NPTS - training	62.40
NPTS - subscription	72.00
NNDC - dog bin emptying	78.00

Resolved to pay enbloc.

Council resolved to open the meeting Agenda item 6 refers as Peter Neatherway - NNDC had arrived.

Peter Neatherway spoke about the meeting with Highways regarding the location of a possible bus shelter which was an outright “no” and would not be reviewed. The speed limit reduction along the A149 was also a “no” - members expressed their concerns with this stance and could not understand the reasoning underpinning the decision.

Resolved to close the meeting to the public.

- 11. Annual Governance and Accountability Return 2025-2026 (AGAR)**
 - 11.1 To receive and agree the Accounts for 2025-2026**

The Accounts had been circulated and were discussed. It was resolved that they be signed by the Chair.
 - 11.2 To receive and consider internal auditor’s report for 2025-2026**

The internal auditor’s report had been circulated and it was resolved that the recommendations be reviewed at the next meeting and the appropriate action taken.
 - 11.3 To consider and agree completion of Certificate of Exemption for 2025-2026 (circulated)**

The AGAR had been circulated and Council resolved to sign the Exemption as expenditure was below the £25k threshold.
 - 11.4 To consider and agree complete Section 1&2 of the Annual Return for 2025-2026**

The AGAR had been circulated and Council resolved to sign section 1 and 2 of the Annual Return.
 - 11.5 To consider and agree risk assessment**

The risk assessment had been circulated, reviewed and it was resolved that it be approved.
 - 11.6 To consider and agree asset list**

The asset list had been circulated, reviewed and it was resolved that it be approved.
 - 11.7 To consider and re-appoint Ros Calvert as internal auditor for 2026-2027**

It was resolved that Ros Calvert be appointed as internal auditor for 2026-2027.

- 12. To appoint additional signatories to the Bank Account**

It was resolved that Terry Seager and Tom Heritage be appointed as signatories to the Council’s bank accounts. EP

13. To Receive Reports from Councillors and items for the next Agenda

- Grit bin needs foliage clearance near to the level crossing. EP
- Co-option of new member - Agenda
- 3 new batteries needed to be purchased for the SAM2 - Specifications to be forwarded to the Clerk to purchase. EP
- The Chair received the resignation of James Bumphrey - Clerk to inform NNDC. EP
- Rotas for the defibrillator checks and the SAM2 downloads to be circulated. EP

**14. To confirm date of the next Meeting
Antingham Ordinary Parish Council Meeting -
Tuesday 4th August 2026 - Antingham Village Hall @ 7.30pm**

There being no further business the meeting concluded at 9pm

TERRY SEAGER - CHAIR

DATE:

