

# Antingham Annual Parish Meeting

## Minutes of the Antingham Annual Parish Meeting

Held on Tuesday 3rd May 2022 commencing at 7.30pm  
@ Antingham Village Hall

Chair – of meeting – Steve Love

Members of the Parish - 3

### 1. Chairman's Review/Report for 2021-2022

Steve Love stood in as Chair and read out the Annual Report.

#### **SAM Speed monitoring**

We have continued to monitor the speed of vehicles through the village using the SAM unit. Overall, we do have an issue with speed, mainly at two points of the day, morning and afternoon during school drop off and collections.

#### **Grit Bins**

We purchased 3 new grit bins, strategically placed in three locations in the village. They were filled by the Highways (eventually)! The weather this year has been very mild therefore have not been fully utilised.

#### **Solar Bollards Southrepps Road Junction**

Two new solar powered bollards are to be installed at the Southrepps road junction with the North Walsham Road via the NCC Parish Partnership Scheme. This is great news and it should make the junction more visible and deter overtaking.

#### **Defibrillator.**

We are working towards funding a Defibrillator for the village. Subject to an electrician just making sure the location is suitable then once purchased it will be located at Jones of Antingham. This is very kind of the Jones' to agree to locate this on their property.

#### **Queens Jubilee**

Working with the Village Hall Committee planning is well underway for a celebration of the Queens Jubilee on the 5<sup>th</sup> June. We agreed to contribute to the event. Tavern Tasty meats have given us catering rates and will be supplying Burgers and Sausages for the Party.

Finally, I wish to apologize for not being at this meeting, unfortunately I am in Birmingham with work for the week. I am thoroughly enjoying my role as Chairman, and I wish to thank you all for your continued support. The last year has been tricky with Covid-19 still floating around. I hope that everyone is staying safe, I think it's clear we are through the worst of it, but it's still here and something I think we will have to live with for a while. Look forward to seeing you on the 5<sup>th</sup> to celebrate the Queens Jubilee at the village Hall. Bring a bottle!!

### 2. To Approve Annual Parish Meeting Minutes

Graham Pinner - Over the last year we have had five Committee Meetings before the pandemic we used to meet monthly and the frequency has been reduced because of covid restrictions.

We meet on an 'as and when necessary' basis. and this is more than our Governing rules require which is four per year. It has proven to be popular and satisfactory with the Committee members.

**July 2021** - The Lease with the NNCLT was finalised. Electrical work for updating the emergency exit signs was approved. Hall Insurance was renewed for 2021 - 2022 at a cost of £582.92

**October 2021** - The contract for the new front double glazed doors for the hall was signed with Horsford Windows.

A groundsman/handyman was appointed to look after the grounds and to carry out internal hall maintenance as required.

It was decided to hold a Coffee Morning on Saturday 11th December 2021 to raise funds for the hall.

A decision was made to consider ways of replacing the external wall corrugated iron cladding which is looking old. It is believed to be the original cladding.

**February 2022** - The following meetings were mainly devoted to discussing the arrangements for the Queen's Platinum Jubilee for Sunday 5th June 2022. James Bumphrey attended. Food will be free with a donation provided by the Parish Council. There will be entertainment including live music, a DJ and games. There will be two flyers advertising the event. These will be delivered to every property in the village. The first flyer will be to advertise the event going out in March and the second one will be a reminder with an RSVP request to estimate numbers for catering going out in May.

**March 2022** - Defibrillator for the village donations have been coming in and our Treasurer has indicated that after all the pledged donations and the final one at the Jubilee we will be able to make up the difference to purchase one. Quiz evening 8th April the funds raised were divided equally between the village hall and the Ukrainian appeal. The sum raised after expenses was £90 and £45 was given to each. It was agreed to hold a Christmas Bingo evening in December, date to be announced

**April 2022** - The wording of the May flyer was finalised. Cheverton's to do the printing. Jubilee parking will be on the old Cromer Road except for blue badge holders who will be allowed to park in the hall's car park. The purchase of Jubilee mugs for the children will be considered. Bunting and flags to be purchased. Next Quiz evening planned for 8th July. New front double glazed doors for the hall have been installed.

3. To receive Annual Reports from Local Organisations  
The Church had produced a set of accounts and information which is available on their website. A card had been produced for the key services provided.

4. Floor open to Parishioners  
There were no comments from Parishioners.

There being no further business the meeting concluded at 7.15pm and continued onto the Annual Parish Council Meeting.

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Chair

Date

# Antingham

## Annual Parish Council Meeting

☎ 01692 402998 – clerk to council – elainepugh15@hotmail.com

Raynham house, 10 new road, north walsham, Norfolk, nr28 9df

### Minutes of the Antingham Annual Parish Council Meeting

#### Following the Annual Parish Meeting

Held on Tuesday 3<sup>rd</sup> May 2022 at Antingham Village Hall

**Present:** Steve Love (Vice Chair), Graham Pinner, Stuart Paramor and James Tulley

**Others:** Ed Maxfield - NCC

In the absence of James Bumphrey (Chair), Steve Love Chaired the meeting.

1. **To appoint Chair**  
Although James Bumphrey was not in attendance he was nominated and it was resolved that he continues as Chair.  
The formal paperwork would be completed as soon as possible.
2. **To appoint Vice Chair**  
Resolved that Steve Love remains as Vice Chair.
3. **To receive declarations of interest and Pecuniary Interest Forms to be authorised**  
No interests or forms were required.
4. **To consider apologies received**  
James Bumphrey - personal - accepted by the Council.  
Rosy Watson - no apologies had been received by and this was noted by the Council.
5. **To Approve Minutes of the Ordinary Parish Council Meeting of**
  - 1<sup>st</sup> February 2022These were approved and it was resolved that they be signed.
6. **Resolution to adjourn the meeting for public participation (10 mins) for Norfolk Police, District and County Councillor Reports**  
Resolved to open the meeting to the public.  
**Ed Maxfield, NCC** - Surface dressing had commenced and if there were any complaints these needed to be forwarded to him together with any compliments. DIY waste charges which were introduced 4 years ago the Government wants to ban these and a consultation is being undertaken; the outcome would be known in the autumn. The revenues raised by NCC on this were around 280k per annum with the relevant local authorities picking up the costs for fly tipping. The latest round of unitary discussions is ongoing with local Government in Norfolk and the initial thoughts are that what is on offer is not enough.

Discussion took place on the flooding near to the railway line and this is being monitored.

Resolved to close the meeting to the public.

7. **To consider new planning and review**  
No new planning had been received.
8. **To consider financial contribution towards Queen's Platinum Jubilee Event**  
Members agreed that the Council should contribute towards this event and the funding amount would be agreed at the August meeting. It was resolved that the maximum allowance would be £750.
9. **To report on Matters Arising (updates and for information)**
  - 9.1 **SAM II Unit - Stuart Paramor/Steve Love**  
The unit was regularly moved and the batteries changed every 2-3 weeks depending on conditions.
  - 9.2 **Refurbishment of Antingham Village Sign - landscaping**  
Wild flower bed/enclosure - preliminary work had been completed however, was under review as it may need to be extended. There was one invoice which was due to be reimbursed to Stuart Paramor at the next meeting.
  - 9.3 **Bottle bank recycling credits and VAT - claims in place**
  - 9.4 **Highways - North Walsham/Southrepps Road junction**  
NCC Parish Partnership Scheme Bollards - agreed - Agenda item 10  
The Council had been successful in this application.  
The village sign needed varnished to prevent ingress of water.
  - 9.5 **Anglian Water First Time Sewerage Scheme**  
This was in progress and lodged with Anglian Water.
  - 9.6 **Flooding near to Railway Line - being monitored**
  - 9.7 **Grit bins - these were filled on 2<sup>nd</sup> February 2022. Due to the mild weather this year they were not utilised however, we are prepared for this year.**
10. **NCC Parish Partnership Scheme - to agree Parish Council's commitment to the scheme and funding of £750 towards the £1,500 cost (50 percent contribution).**  
The members welcomed the award from NCC and formally agreed to contribute £750 towards this Highways initiative. The bollards would be installed at the junction of the North Walsham/Southrepps Road.  
Clerk to forward paperwork. EP
11. **To consider the installation and financial contribution towards a defibrillator for Antingham**  
The Clerk had visited a local business and they had provisionally agreed to house the defibrillator. The Judith Bartrum Trust had agreed a donation of £1,000 and the Village Hall were hoping to make a further contribution. There would be ancillary costs involved for the electrical installation and it was hoped that there was a local tradesman who could help. A cost for a defibrillator including a heated external case was approximately £2,000 plus VAT. Clerk to finalise costs. EP

## 12. To consider and review correspondence

NCC - Award of 50% towards LED solar bollards Southrepps Rd	Agenda
NNDC - comment on public conveniences	No comments
ICO - confirmation	Noted
NCC - Inspection of village roads by Highways	Noted
Highways - various temporary road closures	Forwarded

## 12. To consider Financial Matters

### 12.1 To approve Accounts for 2021/2022

These were outlined and it was resolved that they be approved.

### 12.2 To approve AGAR and authorise Exemption for 2021/2022

This document was outlined and it was resolved that it be approved.

### 12.3 To appointment new Internal Auditor

This would be under review EP

### 12.4 To review internal Auditor's report

The report was noted and in particular the review of the Clerk's salary and appropriate action would be taken. EP

### 12.5 To review Council's risk assessment

The risk assessment was reviewed and agreed.

### 12.6 To review Council's asset list

The assets were reviewed and agreed.

### 12.7 Norfolk CAB - request for donation (2021 - £50)

A donation of £50 was agreed towards this valuable community service.

### 12.8 To approve monthly payments

TO	AMOUNT
Ros Calvert - internal audit	£48.00
Countrystyle Recycling	£12.60
NPTS	£50.00
NCC Parish Partnership	£750.00
Elaine Pugh	£352.90
HMRC	£65.00
Norfolk CAB	£50.00
Gallagher (insurance)	£421.27

Resolved to approve.

## 13. To receive Councillor reports

There were no reports forthcoming.

## 14. To confirm the date of the next meeting - Antingham Ordinary Parish Council Meeting - Tuesday 2nd August 2022 @ 7.30pm - Antingham Village Hall

There being no further business the meeting was closed at 9pm.