

Antingham Parish Council

Ordinary Meeting

☎ 01692 402998 – clerk to council – elainepugh15@hotmail.com

Raynham house, 10 New Road, North Walsham, Norfolk, NR28 9DF

Minutes of the Antingham Ordinary Parish Council Meeting

Held on Tuesday 2nd August 2022 – 7.30pm Antingham Village Hall

Present: James Bumphrey (Chair), Steve Love (Vice Chair),
Stuart Paramor, Graham Pinner and James Tulley

Others: None

- 1. To Approve Minutes of the Annual Parish Council Meeting of**
 - 3rd May 2022

It was resolved that these be approved.

- **To note receipt - Annual Parish Meeting Minutes - 3rd May 2022**

It was noted that these had been circulated to members

- 2. To receive declarations of interest and Pecuniary Interest Forms to be authorised**

Graham Pinner - personal - Village Hall payments.

- 3. To consider apologies received**

No apologies had been received. It was noted that the resignation of The Chair had received the resignation of Rosy Watson in advance of the meeting.

- 4. Resolution to adjourn the meeting for public participation (10 mins) for District and County Councillor Reports**

Resolved to open the meeting to the public:

No members of the public were present and this Agenda item was deferred as required.

Resolved to close the meeting to the public.

- 5. To consider and review planning if received**

No new planning had been received.

- 6. To report on Matters Arising (updates and for information)**

- 6.1 SAM II Unit - Stuart Paramor/Steve Love**

The figures could not be accessed and the Clerk was requested to investigate the costs of a Bluetooth system and arrange for it to be installed in due course. It was hoped that this would be easier to extract the figures from the unit. Agenda

- 6.2 Antingham Village Sign**

Wild flower bed/enclosure and varnishing of village sign -
These works were due to be completed.

6.3 Anglian Water First Time Sewerage Scheme

Letters had been forwarded to residents from Anglian Water. However, the “percolation test” could not be completed due to the warm weather conditions. Anglian Water would send out a further letter apologising for the delay to the residents and it was hoped it would be undertaken in the winter.

6.4 Application to Highways Improvements via the NCC Parish Partnership Scheme - successful - waiting for installation

The Clerk had applied to NCC with a proforma for payment for the works in advance. The Council would then pay Westcotec.

7. To consider, review correspondence and take appropriate action

CHT - quotation for defibrillator	Noted
Ed Maxfield-County Councillor report-July/Aug - circulated	Noted
NPTS - thank you for payment	Noted
NCC - Road Safety Community Fund - eligible safety measures	Noted
NCC - trees for Norfolk	Noted
NCC - Sheringham Recycling Centre consultation	Noted
Clerks and Councils Direct	Noted
NCC Parish Partnership Scheme	Agenda
Countrystyle - recycling cost per tonne from £15 to £25	Noted
Councillor resignation - Rosy Watson	Inform NCC

8. To consider Financial Matters

8.1 To appoint Ros Calvert as the Internal Auditor for 2023

It was resolved that Ros Calvert be retained for 2023.

8.2 To consider purchase of defibrillator for the village and allocate funding (£1,855 plus delivery and VAT)

The Council agreed to purchase the defibrillator and that it would be located at Jones Farm as agreed with them. The electrician needed to be sourced and would liaise with the owners of Jones Farm. Funding would be forwarded from the Village Hall of £423.70 and £1,000 from the Judith Bartrum Fund. The difference of £456.30 plus VAT would be met from reserves.

8.3 To approve monthly payments and note reconciliation

PAYEE	Amount
Philip Hayward - gardening	£40.00
NNDC - bin emptying	£57.72
Countrystyle Recycling	£24.12
Antingham Village Hall (glass recycling)	£212.81
Antingham Village Hall - Queen's Platinum Jubilee	£750.00
Elaine Pugh - Clerk	£222.30
FUNDS RECEIVED	
NNDC - unknown payment	£8.30
HMRC - vat reclaim	£136.70
Barclays Interest	£0.15
Glass recycling	£286.31

9. To receive Councillor reports

Concern was raised with a hedge encroachment in the village and the details would be forwarded to the Clerk to write a letter requesting it be cut back.

The Village Hall provided a report which informed on the Queen's Platinum Jubilee celebrations on 5th June 2022. There were approximately 90 attendees. Thanks were extended to all volunteers, the Village Hall committee and members of the parish Council. The Parish Council's donation contributed towards the BBQ which was well received. The defibrillator fund raising amounted to £423.70p.

**10. To confirm the date of the next meeting -
Antingham Ordinary Parish Council Meeting
- 1st November 2022 @ 7.30pm**

RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC for the purpose of confidential items:

11. To review Clerk's salary and conditions

It was noted that the Clerk had not had a pay review since 2018. It was resolved that the hourly rate be increased together with the office allowance. The Chair would write a letter of confirmation to be forwarded to the Clerk.

There being no further business the meeting concluded at 8.30pm.

JAMES BUMPHREY - CHAIR

1st November 2022

