

# **Antingham Annual Parish Meeting**

## **Minutes of the Antingham Annual Parish Meeting**

**Held on Tuesday 14<sup>th</sup> May 2024 commencing at 7.30pm  
@ Antingham Village Hall**

**Chair - of meeting - James Bumphrey**

**Members of the Parish - 4**

### **1. Chairman's Review/Report for 2023-2024**

During the year 23/24 - we purchased a new SAM2 with funding from the Parish Partnership Scheme. We are hopeful that we will be able to extract the information from the unit.

Other achievements included:

Installation of the Defibrillator at the Strawberry field which is regularly checked by the community and this information is uploaded onto the Circuit.

The website was upgraded to comply with Government legislation.

Received a presentation from Coralie Martin a Community Connector from NNDC who advises people on how to access guidance and advice within the community.

Contributed towards the community Kings Coronation event in the amount of £604.14p.

Liaised with Highways on the speed review for the A149 requesting that it was a 50mph from North Walsham rather than a 60mph then a 50mph. As yet we are still waiting the outcome of that review.

Successful in attaining funding for additional solar bollards at the junction of the North Walsham Road/A149.

We are still waiting for the Anglian Water response for a sewerage system in the village.

I thank all the Councillors and Clerk for their help in the year.

### **2. To Approve Annual Parish Meeting Minutes Tuesday 8<sup>th</sup> May 2023**

These had been circulated and it was resolved that they be approved.

### 3. To receive Annual Reports from Local Organisations

#### The Village Hall –

North Norfolk Cats Lifeline Trust (NNCLT) has asked to purchase the land which they lease. The Committee discussed the proposal and decided that they did not wish to sell an asset. Extending NNCLT's lease is being investigated. The septic tank may need replacing and quotes will be sought. The Hall's AGM was advertised unfortunately no one attended. The current committee are able to continue. The external hall cladding is still ongoing and a sub-committee is being set up to take this forward. The defibrillator is being checked regularly. Future events were detailed and these have been printed onto leaflets which have been delivered to residents. The committee approved to receive the portrait of King Charles for the hall. A finance report was given for 2023-2024.

#### Antingham Church

There were 11 services in 2023 of which 9 were Holy Communion.

Congregations ranged from 4 to 54.

The Quinquennial Inspection of the church took place in December 2020 and sets out a programme of work to take forward over the next 5 years. The work is being progressed on an ad hoc basis.

The brasses were taken away to Skillington's workshop for conservation throughout 2023 and we are grateful to have received grants towards this work from The Leche Trust, The Mercer's Company and William and Jane Morris Church Conservation Grants. We thank those who have volunteered and supported the Church over the year and to Jimmy Middleton who continues to maintain the hedges.

The PCC met 4 times in 2023 in addition to the APCM.

A financial overview was given for 2023.

### 4. Floor open to Parishioners

There were no comments from parishioners.

The meeting concluded at 7.55pm.

# Antingham

## Annual Parish Council Meeting

☎ 01692 402998 – clerk to council – elainepugh15@hotmail.com

Raynham house,10 new road, north walsham, Norfolk, nr28 9df

### Minutes of the Antingham Annual Parish Council Meeting

#### Following the Annual Parish Meeting

Held on Tuesday 14<sup>th</sup> May 2024 at Antingham Village Hall

**Present:** James Bumphrey (Chair), Steve Love (Vice Chair), Graham Pinner, Stuart Paramor and James Tulley

**Others:** None

- 1. To Elect a Chairman for 2024-2025 and receive declaration of acceptance of office**  
It was resolved that James Bumphrey continues as Chair and the acceptance of Office was signed.
- 2. To appoint a Vice-Chairman for 2024-2025 and receive declaration of acceptance of office**  
It was resolved that Steve Love continues as Vice Chair.
- 3. To consider apologies for absence - To note and approve apologies received by the Clerk prior to the meeting**  
No apologies were required - all members were present.
- 4. To receive declarations of pecuniary interests and dispensations - interests in Agenda items and individual dispensations. To receive from the Clerk whole council dispensation or individual(s)**  
None were requested or received.
- 5. To approve Ordinary Parish Council Minutes 13<sup>th</sup> February 2024**  
Resolved to approve and these were duly signed.
- 6. Resolution to adjourn the meeting for public participation - NNDC and CC Reports (10 minutes allowance)**  
No public were in attendance and this was deferred if required.

**7. To review and consider Planning if received**

24/0278	Kimberley, Bradfield Rd	Detached garage	No comment
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- 8. Matters Arising and Monthly updates and for information only:**
  - 8.1 Antingham Village Sign - removal for restoration**  
This was work in progress.
  - 8.2 Anglian Water First Time Sewerage Scheme**  
It was hoped that further information would be forthcoming for the plan in 2025-2030.
  - 8.3 SAM2 - the figures would be extracted and forwarded.**

- 8.4 A149 - 50mph speed limit review** - diagram sent to Highways relating to Council's suggestion for commencement of 50mph together with double white lines at the junction of the A149/Southrepps Road. There had been no feedback on this - the Clerk would chase Ed Maxfield. EP
- 8.5 Tree planting within the village**  
There was a possibility of tree planting along the Hill and along Elderton Lane.  
The Clerk would liaise with Peter Neatherway to find out what trees were available. EP
- 9. To agree, sign and confirm signatures and transfer Council's bank account to Unity Trust Bank from Barclays**  
This was being dealt with and information was requested from Councillors to progress this further. EP
- 10. To review and consider provider for Council's insurance and 3 year LTU**  
The Clerk had attained prices from another provider and it was resolved that the Council moves its business to CAN and sign a 3 year LTU to ensure the price is maintained. EP
- 11. To agree and sign the documentation for the NCC Parish Partnership Scheme 2024/2025 - Solar bollards at junction of North Walsham Road**  
The Clerk outlined that the Council had been successful in its application and confirmed that no funds would be required from the Parish Council. However, we would have to pay for it and then reclaim the monies from NCC. Thanks were extended to Ed Maxfield who utilised his Highways budget for this purpose. It was resolved that the Council authorise the form to install the solar bollards. The Clerk would liaise with Highways and the PP Scheme. EP
- 12. To consider Financial Matters**
- 12.1 To receive bank reconciliation and note receipts and review reserves**  
The Council received the amended bank reconciliation due to late payments be received. Members noted receipts and reviewed reserves. EP
- 12.2 To agree payment schedule and approve payments**

£50.00	Ros Calvert - audit
£42.00	Countrystyle Recycling
£55.00	NPTS
£30.00	P Hayward Gardening
£357.99	Elaine Pugh
£65.00	HMRC
£30.00	P Hayward Gardening
£100.00	Antingham Village Hall
£689.24	CAN – Insurance

The payment schedule was authorised.

- 13 Annual Governance and Accountability Return 2023-2024 (AGAR)**
- 13.1 To receive and agree the Accounts for 2023-2024**  
The Accounts had been circulated and it was resolved that these be approved.
- 13.2 To receive and consider internal auditor’s report - 2023-2024**  
The internal auditors report was reviewed and comments would be noted and actioned.
- 13.3 To consider and agree completion of Certificate of Exemption for 2023-2024 (circulated)**  
This had been circulated and it was resolved that the Certificate of Exemption be authorised.
- 13.4 To consider and agree complete Section 1&2 of the Annual Return for 2023-2024**  
The AGAR had been circulated and it was resolved that section 1 and 2 be authorised.
- 13.5 To consider and agree risk assessment**  
The risk assessment had been circulated and it was resolved that it be agreed.
- 13.6 To consider and agree asset list**  
The asset list had been circulated and it was resolved that it be agreed.
- 13.7 To consider and appoint internal auditor for 2024-2025**  
The Clerk informed that the incumbent internal auditor had retired and that a new one needed to be sought.

**14. To consider and review Council’s**

**14.1 Standing Orders**

**14.2 Financial Orders**

It was resolved that these be deferred to the next meeting.

**15. To consider and review correspondence**

Ed Maxfield’s monthly report	Circulated
NCC - Closure of Elderton Lane 30 <sup>th</sup> April	Circulated
NCC Parish Partnership Award	Circulated
Benjamin Court	Circulated
Grants available	Circulated

**16. To Receive Reports from Councillors and items for the next Agenda**

The EPIC Marathon - the Clerk would write to them regarding difficulties experienced by Antingham residents as the press release did not state that they were going through the village. EP

White village gates on the Southrepps Road - NCC PP Scheme EP

The road surface along Elderton Lane near to Bells Farm needed attention. EP

17. To confirm date of the next Meeting  
Antingham Ordinary Parish Council Meeting -  
Tuesday 6th August 2024 - Antingham Village Hall @ 7.30pm

There being no further business the meeting concluded at 8.35pm.

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CHAIR

6<sup>th</sup> August 2024