

**ANTINGHAM ANNUAL
PARISH MEETING**
Tuesday 14th May 2024
Antingham Village Hall @ 7.30pm

followed by Antingham Annual Parish Council meeting

All residents are invited to attend the
Antingham Annual Parish Meeting

Press and Public are welcome

Signed: _____ **Date:** 7th May 2024
James Bumphrey – Chair to Council

AGENDA

1. Chairman's Review/Report for 2023-2024
2. To Approve Annual Parish Meeting Minutes
Tuesday 8th May 2023
3. To receive Annual Reports from Local Organisations
4. Floor open to Parishioners

ANTINGHAM PARISH COUNCIL

ANNUAL PARISH COUNCIL MEETING

☎ 01692 402998 – clerk to council – Cerk.Antingham-pc@gmail.com
Raynham house, 10 New Road, North Walsham, Norfolk, nr28 9df

You are summoned to the Annual Parish Council Meeting
On Tuesday 14th May 2024 following the Annual Parish Meeting
Apologies please contact the Clerk
Press and Public are welcome to attend

Signed: _____ **Date:** 8th May 2024
Elaine Pugh – Clerk to Council

AGENDA

1. To Elect a Chairman for 2024-2025 and receive declaration of acceptance of office
2. To appoint a Vice-Chairman for 2024-2025 and receive declaration of acceptance of office
3. To consider apologies for absence - To note and approve apologies received by the Clerk prior to the meeting
4. To receive declarations of pecuniary interests and dispensations - interests in Agenda items and individual dispensations. To receive from the Clerk whole council dispensation or individual(s)
5. To approve Ordinary Parish Council Minutes 13th February 2024
6. Resolution to adjourn the meeting for public participation - NNDC and CC Reports (10 minutes allowance)
7. To review and consider Planning if received

24/0278	Kimberley, Bradfield Rd	Detached garage	No comment
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8. Matters Arising and Monthly updates and for information only:
 - 8.1 Antingham Village Sign - removal for restoration
 - 8.2 Anglian Water First Time Sewerage Scheme
 - 8.3 SAM2 - figures
 - 8.4 A149 - 50mph speed limit review - diagram sent to Highways relating to Council's suggestion for commencement of 50mph together with double white lines at the junction of the A149/Southrepps Road.
 - 8.5 Tree planting within the village

9. To agree, sign and confirm signatures and transfer Council's bank account to Unity Trust Bank from Barclays
10. To review and consider provider for Council's insurance and 3 year LTU
11. To agree and sign the documentation for the NCC Parish Partnership Scheme 2024/2025 - Solar bollards at junction of North Walsham Road
12. To consider Financial Matters
 - 12.1 To receive bank reconciliation and note receipts and review reserves
 - 12.2 To agree payment schedule and approve payments
- 13 Annual Governance and Accountability Return 2023-2024 (AGAR)
 - 13.1 To receive and agree the Accounts for 2023-2024 (circulated)
 - 13.2 To receive and consider internal auditor's report for 2023-2024 (circulated)
 - 13.3 To consider and agree completion of Certificate of Exemption for 2023-2024 (circulated)
 - 13.4 To consider and agree complete Section 1&2 of the Annual Return for 2023-2024
 - 13.5 To consider and agree risk assessment
 - 13.6 To consider and agree asset list
 - 13.7 To consider and appoint internal auditor for 2024-2025
14. To consider and review Council's
 - 14.1 Standing Orders
 - 14.2 Financial Orders
15. To consider and review correspondence
16. To Receive Reports from Councillors and items for the next Agenda
17. To confirm date of the next Meeting
Antingham Ordinary Parish Council Meeting -
Tuesday 6th August 2024 - Antingham Village Hall @ 7.30pm

ANTINGHAM PARISH COUNCIL - CORRESPONDENCE

Please note that these are subject to alteration prior to the meeting due to the late arrival of invoices and correspondence - MARCH-MAY 2024

Ed Maxfield's monthly report	Circulated
NCC - Closure of Elderton Lane 30 th April	Circulated
NCC Parish Partnership Award	Circulated

SCHEDULE OF PAYMENTS

£55.00	NPTS
£50.00	Ros Calvert - audit
£tba	Insurance Company
£42.00	Countrystyle Recycling
£30.00	P Hayward Gardening
£357.99	Elaine Pugh
£65.00	HMRC