

ANTINGHAM PARISH COUNCIL

ORDINARY PARISH COUNCIL MEETING

☎ 01692 402998 - Clerk to Council - Clerk.Antinghamparishcouncil.gov.uk

Raynham house, 10 New Road, North Walsham, Norfolk, NR28 9DF

Website: ANTINGHAMPC.info

MINUTES OF THE ANTINGHAM ORDINARY PARISH COUNCIL MEETING
HELD ON **TUESDAY 4TH AUGUST 2026 - 7.30PM @ ANTINGHAM VILLAGE HALL**

PRESENT: Terry Seager - Chair, Tom Heritage - Vice Chair,
Stuart Paramor, James Tulley and Steve Love

OTHERS: Calum Ringer - NCC (partial attendance)
1 Member of the Public (co-option)

1. **To consider apologies for absence - To note and approve apologies received by the Clerk prior to the meeting**
Stuart Paramor - personal - accepted by the Council.
2. **To receive declarations of pecuniary interests and dispensations - interests in Agenda items and individual dispensations. To receive from the Clerk whole council dispensation or individual(s)**
None were requested or authorised.
3. **To approve Annual Parish Council Minutes 12th May 2026**
These had been circulated and it was resolved that they be signed by the Chair.
4. **To confirm receipt of the Annual Parish Minutes 12th May 2026**
Members confirmed receipt of the Annual Parish Minutes.
5. **To consider the co-option of new member(s)**
It was resolved that Andrew Baldwin be co-opted. The paperwork was completed and a link would be supplied for the Members interest forms. EP
6. **Resolution to adjourn the meeting for public participation - NNDC and CC Reports (10 minutes allowance)**
Resolved to open the meeting to the public.
Callum Ringer, NCC - informed that the elections for the new Unitary Councils would be held in May 2027. The Local Members' Fund was being withdrawn however the Parish Partnership Scheme should still be operational. Discussion took place on the tarmac pad at the junction of North Walsham/Southrepps Road. It was confirmed that this was on the forward schedule to be completed in November 26. The Anglian Water scheme has been confirmed to our MP. Callum has noted faded signage which needs replacing. Discussion took place on the reduction of a 50mph speed limit along the North Walsham Road which omitted the 2 major Antingham junctions - this would be revisited again and reported back to the Council.
Resolved to close the meeting to the public.

7. To review and consider Planning if received

No new planning had been received.

8. Matters Arising and Monthly updates and for information only:

8.1 New signatories to bank accounts

The paperwork was duly signed and would be forwarded to the bank for their authorisation. EP

8.2 Anglian Water First Time Sewerage Scheme

A letter had been received by the Parish Council confirming that work would be commencing in the 2025-2030 timescale.

Steve Love was thanked for his input in chasing this through with Anglian Water.

8.3 SAM2 - new batteries purchased - downloading of figures and a rota would be set up by the Chair to analyse the figures. TS

8.4 White Village entrance gate - Antingham signage being installed by Highways. This had still not been actioned and the Clerk would remind the Highways team again. EP

8.5 Repainting of “Antingham” on Village sign and noticeboard refurbishment/clearance of foliage at grit bin (level crossing)
Clearance around the grit bin had been completed. The sign and noticeboard were due to be actioned shortly.

8.6 A149 entrance to Southrepps Road - Apron and white road lines
Highways has confirmed this as a future resurfacing scheme. The project should be completed in November 2026 and will need a full road closure.

8.7 Councillor Training

Training was discussed and the link to the training provider would be sent with forthcoming training dates for Councillors to book.

8.8 Defibrillator checks - The Clerk supplied detailed information on the defibrillator together with a guide rota for members. This can be amended as required however, the defibrillator does need to be checked once a month and the information uploaded to the website.

9 To consider and review correspondence

Norfolk Police - SNT meetings	Circulated
Planning Policy NNDC	Circulated
Greater Anglia - Norwich to Sheringham Line	Circulated
Callum Ringer - NCC - monthly report	Circulated
Anglian Water - scheme accepted	Circulated
NNCT - re land behind village hall	Discuss
NCC - Parish Partnership Scheme	Discuss

10. To consider Financial Matters

10.1 AGAR - end of year completed and forwarded to PFK Littlejohn
The external auditor had receipted the AGAR return.

10.2 To receive expenditure against budget
The Clerk circulated the figures which were noted by the Council.

10.3 To receive bank reconciliation and note receipts and review reserves
The Clerk detailed the bank reconciliation and Council noted and reviewed reserves.

10.4 To agree payment schedule and approve payments

Paid external to meeting	
Countrystyle Recycling	87.00
Philip Hayward (grass)	30.00
Westcotec	233.40
Countrystyle Recycling	42.00
To be authorised at meeting	
Wix Ltd (reimburse to Clerk)	166.44
Clerk	368.04
Secret Gardens	54.00
HMRC	51.00

Resolved to pay enbloc.

11. To consider the internal auditor's report May 2026

11.1 Review of Standing and Financial Orders
These documents needed to be reviewed by the Council and were available on the Council's website. The Standing and Financial Orders were last reviewed in 2024

11.2 Review of Clerk/RFO salary - Agenda item 16
This matter was raised by the internal auditor and would be addressed at Agenda item 16.

12. To consider request for an additional dog bin

A bin had been requested at the junction of the level crossing. The Clerk would circulate information to the Council to consider and when agreed the Clerk was authorised to purchase the new bin.

13. To Receive Reports from Councillors and items for the next Agenda
St Mary's Church - Keziah Thomas had held a Summer Harp Concert at the venue and 75 people had attended.

Highways had installed additional signage at The Hill which informed drivers that there was a level crossing at the end of the road.

14. To confirm date of the next Meeting
Antingham Ordinary Parish Council Meeting -
Tuesday 24th November 2026 - Antingham Village Hall @ 7.30pm
15. To resolve under the public bodies (Admission to Meetings Act 1960)
to exclude members of the public for the purpose of confidential
items:
No members of the public were in attendance.
16. To consider and review staff salary and ancillary payments
Council reviewed the proposal which was accepted and a letter of
confirmation would be forwarded to the Clerk.

There being no further business the meeting concluded at 8.35pm

TERRY SEAGER - CHAIR

24th November 2026