

**ANTINGHAM PARISH COUNCIL
DONATION PROCEDURE**

This procedure by Antingham Parish Council has been set up to allow the Council to deal with donation requests received throughout the year from all charities.

A budgetary figure is to be set yearly by the RFO/Council.

Donations received throughout the year will be reviewed in May at the Annual Parish Council Meeting.

Priority will be given to local Charities.

**ADOPTED
May 2017**