

Antingham Parish Council

Ordinary Parish Council Meeting

☎ 01692 402998 – clerk to council – Clerk.Antinghamparishcouncil@gmail.com
Raynham House, 10 New Road, North Walsham, Norfolk, NR28 9DF
Website – Antinghampc.info

Minutes of the Antingham Ordinary Parish Council Meeting Held on Tuesday 1st August 2023 at Antingham Village Hall @ 7.30pm

Present: Steve Love (Vice Chair), Graham Pinner, Stuart Paramor and James Tulley
Others: Peter Neatherway - NNDC

As the Chair was unavailable to attend - Steve Love Chaired the meeting.

- 1. To consider apologies for absence - To note and approve apologies received by the Clerk prior to the meeting**
No apologies had been received by the Clerk prior to the meeting.
- 2. To appoint a Vice-Chairman for 2023-2024 and receive declaration of acceptance of office**
It was resolved that Steve Love continue as Vice Chair.
- 3. To receive declarations of pecuniary interests and dispensations - (interests in Agenda items and individual dispensations)**
There were no requests received or granted.
- 4. To acknowledge receipt of the Annual Parish Minutes 16th May 2023**
These were noted as received.
- 5. To approve Annual Parish Council Minutes 16th May 2023**
These had been circulated to members and it was resolved that they be signed by the Chair.
- 6. Resolution to adjourn the meeting for public participation - NNDC and CC Reports (10 minutes allowance)**
Resolved to open the meeting
Peter Neatherway, NNDC - spoke about his new role and understanding the Planning system. Discussion took place regarding the new communications at Pond Lane and there were no comments from Councillors on this. Vattenfall has finally made land and there is a fund available if you are within the catchment area. NNDC is finalising its 4 year plan - which will outline planning policies and the restrictions are changing. A property within Antingham was discussed and this is receiving the attention of both NCC Highways and NNDC in order to resolve the matters raised.
Resolved to close the meeting.
- 7. To review and consider Planning if received**
No new planning had been received.

- 8. Matters Arising and Monthly updates and for information only:**
- 8.1 New SAM2 via the NCC Parish Partnership Scheme** - the paperwork was signed and would be forwarded to the Parish Partnership Scheme. EP
- 8.2 Antingham Village Sign** - Wild flower bed/enclosure Varnishing of village sign/paints utilised. Steve Love and Stuart Paramor would investigate further as the plaques needed to be removed and repainted.
- 8.3 Anglian Water First Time Sewerage Scheme**
The percolation tests had been completed. A letter had been received by Steve Love from Anglian Water stating that the Parish had been placed on the forward plan for 2025-2030 and an Environmental Test would take place. This letter would be forwarded to the Clerk for circulation to the Council.
- 8.4 Purchase of defibrillator**
This unit has now been installed at the Strawberry Farm and it was waiting for the formal adoption by the Ambulance Service. Once confirmed as “live” on their system - the Clerk would remove the coverings. It needed to be assessed if some type of LED lighting was required for the dark nights. EP
- 8.5 Website upgrade** - this had now been completed and upgraded to comply with accessibility regulations. The website could be located at - Antinghampc.info

9. To consider and review correspondence

Gallagher - confirmation of renewal of insurance	Noted
NCC - reclaim for glass recycling made	Noted
NPTS - thank you for resubscription	Noted
Funding for defibrillators	Noted
NCC - Parish Partnership Scheme for 24-25	Agenda
NCC - Ed Maxfield’s report	Circulated
NNDC - Town & Parish Council Engagement Forum	Circulated
Norfolk Police - Snapshot	Noted

10. To consider Financial Matters

10.1 To receive bank reconciliation and note receipts and review reserves

The bank reconciliation was received and agreed.

10.2 To agree payment schedule and approve payments

Westcotec - bollards and road mgmnt	£4,635.52
Countrystyle	£12.00
Defibrillator installation	£125.00
Elaine Pugh – Clerk	£227.65
HMRC	£39.00
Elaine Pugh – reimburse - website	108.00
Steve Jackman - website updating	£135.00
Phil Hayward - grass cutting	£20.00
Wix – upgrade of website	£108.00
Countrystyle Recycling	£9.00

Resolved to pay enbloc.

10.3 NCC Parish Partnership Scheme - to consider project for 2024-2025 - (bollards for installation of additional units or other project)
Members discussed this at length and the Clerk was requested to investigate the installation of 2 new bollards at the junction of the North Walsham Road/A149. EP

11. To Receive Reports from Councillors and items for the next Agenda
Village hall reported that it was promoting and advertising the hall in the local press and Crabtales. This was costing approximately £40 per month. The ongoing issues with cladding the village hall for sustainability reasons was ongoing; samples had been put forward for consideration. The hall had recruited 2 new Trustees. Cuppacare was continuing in conjunction with the Rotary Club of Norwich to try to tackle loneliness; it offers a friendly atmosphere for guidance, general and medical advice. Zumba Gold should commence soon with 8-9 interested participants. The hall had paid for new curtains which had been made by a local volunteer. Discussion took place with a community noticeboard and where to place it within the Parish.

It was suggested that an unveiling ceremony for the defibrillator should be arranged and the Clerk would liaise once the unit was operational. All contributors should be involved including the Judith Bartrum Trust. EP

Antingham Church - informed that they had experienced low level anti-social behaviour and it seemed it occurred during the school holidays. This would be monitored to see if there is a pattern.

12. To confirm date of the next Meeting
Antingham Ordinary Parish Council Meeting -
Tuesday 7th November 2023 - Antingham Village Hall @ 7.30pm

There being no further business the meeting concluded at 8.45pm.